

Meeting	Audit, Risk and Advisory committee
Date	24/07/2025
Time	13:30-16:30
Venue	MS Teams



Agenda

1	Welcome and apologies		13:30
2	Previous meeting - Minutes – 13 March 2025 & 27 March 2025 - Action log 02.3 Close ARC action log 02.4 Close AB action log Establish AR&AC action log		13:35
3	Declarations or conflicts of interest		13:45
Substantive items for discussion			
4	Update from Chief Executive	Gillian Hamilton	13:55
5	Update from HM Chief Inspector of Education	Janie McManus	14:05
6	Internal Audit 06.1 DIAA Progress Report 06.2 Annual Assurance Opinion Report 2024-25 06.3 Digital Capacity and Governance - Final Report 06.4 Organisational Performance Arrangements Final Report For information: 06.5 2024-25 SG Corporate Systems Annual Assurance 06.6 2024-25 DIAA Annual Performance Report 06.7 DIAA Strategy and Delivery Plan	Gary Gibb/ Dougie Shepherd	14:15
7	External Audit 07.1 Annual Audit Report 2024/25 07.2 Annual Audit Report 07.3 ISA 260 / 580 and covering letter 07.4 External audit update	Tommy Yule/ Marta Kuzma	14:30
8	Governance Statement	Roz McCracken	14:45

	08.1 Cover paper with Governance Statement as an annex 08.2 Certificates of Assurance to the Accountable Officer		
9	Committee Annual Assurance Report to Accountable Officer	Aileen Ponton	15:00
10	Annual Report and Accounts 10.1 Annual Report and Accounts – Cover paper 10.2 Annual Report and Accounts	Gillian Howells	15:15
11	Finance Update 11.1 Finance Report 2024-25 11.2 Finance Report – Annex 1	Gillian Howells	15:30
12	Risk Update 12.1 Risk Register - Cover paper 12.2 Education Scotland Risk Register 12.3 Power BI Report	Avril Hamilton	15:45
For awareness			
13	ARAC draft TOR		
14	Health, safety and wellbeing committee minutes		
15	Information Security update		
16	Audit Recommendation Tracker		
Any other business			
17	AoB 17.1 DIAA Bulletin Early Warning Signs 17.2 DIAA Bulletin EY Thought Leadership		
18	Risks Are there any risks to escalate to the risk register?		
19	Corporate communications - Are there any key messages from the meeting to convey to staff? - Next meeting is 02 October 2025		